



CALVARY
CHRISTIAN SCHOOL

CCS RE-OPENING PLAN

2020-2021
SCHOOL YEAR

Release Date 7.2.20

At CCS, we recognize the essential nature of the Christian school experience for families committed to partnering with us in “Sharpening Minds and Transforming Hearts.” The need for Christian education has never been greater, in light of the challenges our families are facing. We are committed to a safe and complete return to school on August 19, 2020, and we are preparing for full in-person instruction. We have been monitoring the spread of the virus in Orange County and have created a plan in partnership with Calvary Church’s leadership that is reasonable and appropriate, as we do our part to keep our community healthy and return to life as close to normal as possible. The details set forth are subject to change depending on future developments, but the following will allow us to return to the community we so deeply love and value. We have identified seven categories that will assist in our safe return to operations.



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01

HEALTHY HYGIENE



Per California and Orange County Department of Health guidelines, our teachers will be teaching and reinforcing important hygiene protocols to reduce transmission of the virus, including regular hand washing, avoiding hand-to-face contact, and covering coughs and sneezes.

MEASURES INCLUDE:

- Wash hands every time before and after eating; after coughing or sneezing; after being outside; and before and after using the restroom.
- Wash hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels to dry hands thoroughly.
- Staff will model and practice hand washing, especially for lower elementary grade levels, will use bathroom time as an opportunity to reinforce and monitor proper hand washing.
- Use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.
- Additional hand sanitizing stations have been added to all classrooms and other locations throughout campus. Students and staff will use ethyl-based hand sanitizer when hand washing is not practicable.
- Teachers will implement a schedule for hand-washing routines by grade level at staggered intervals to avoid overcrowding.

02

CLEANING PROTOCOLS



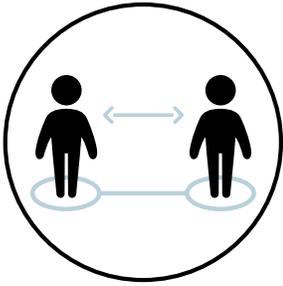
To reduce the transmission of the virus, CCS has taken the following cleaning measures:

- The school has implemented increased cleaning protocols through Phoenix Services, the janitorial staff contracted by Calvary . Frequently touched surfaces will be cleaned and disinfected by trained custodial staff daily, and protocols for periodic disinfection throughout the day will be implemented in each classroom. Frequently touched surfaces to be disinfected include, but are not limited to:
 - *Door handles* • *Light switches* • *Sink handles* • *Bathroom surface*
 - *Tables, desks, & chairs* • *Hand railings* • *Playground equipment* • *Lunch tables*
- Minimizing the use of water stations. Faculty, staff, and students are asked to bring either a full reusable water bottle or disposable single-use water bottles. Writing the name of the student or staff on the reusable or disposable bottle will assist in minimizing transmission.
- Students will still be allowed to enjoy playground equipment, but rotations for use will be established with cleaning protocols in place to disinfect all surfaces.
- Students will still be allowed to enjoy the use of playground toys, including balls, hula hoops, jump ropes, etc., as these items are assigned to each class. Cleaning protocols will be in place to disinfect all equipment.
- In classrooms, teachers will limit shared objects as much as possible. Students will have their own materials (crayons, scissors, pens, pencils, etc.), when shared objects are used, they will be cleaned and disinfected per established guidelines.
- All cleaning products are approved for use against COVID-19 by the Environmental Protection Agency (EPA).



03

DISTANCING GUIDELINES



Our objective is to return to the normal social interactions of a connected learning environment while implementing reasonable measures to help stop the spread of the virus. To do that, we will reduce areas of congestion as much as possible.

CCS will provide the same in-person learning environment students and families have always enjoyed, with the following common-sense protocols in place:

- Schedules may be adjusted to avoid congestion in common areas at the beginning and end of the day, as well as lunch and break times.
- Hallways are clearly marked for one-way traffic to reduce congestion.
- Desks and student seating will be spread out as much as reasonably possible within each classroom. Desks will all be facing the same way. Teachers and staff will reinforce standards for students maintaining distance and reducing shared use of materials as much as practicable.
- Lunch service will be offered through Cater Tots, Monday through Friday. At this time, lunch service from Lamppost Pizza will not be available.
- Students will still enjoy eating together, but we will be spread out in a reasonable fashion to allow for social interaction while still providing additional space to reduce transmission. No more than 5 students will be permitted at each lunch table. Students will only be permitted to sit with students in their class.
- During recess and other outdoor breaks, students will be assigned designated areas on the playground where they can play. The assigned areas will rotate to give students access to all areas of the playground on different days. This will minimize contact with students outside of their class.
- On-campus volunteers will not be permitted at this time.
- Teachers will implement procedures for turning in work that minimize contact.



04

FACE COVERINGS



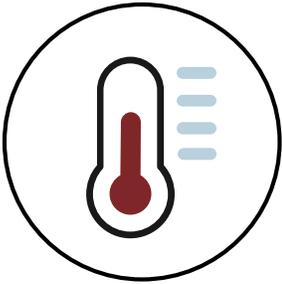
The California Department of Public Health is currently requiring the use of face coverings at all times with few exceptions (as of 7/17/2020). The CDC requires that face coverings be worn “as feasible.” Face coverings are considered essential when physical distancing is not possible. We acknowledge that mask requirements can make a normal school experience very difficult. The current exceptions allow for not wearing a face covering when eating or playing outside with proper social distancing. Our desire is to maximize these opportunities for our students. We will continue to monitor the situation and make changes as necessary.

- School staff will wear a face covering at all times unless alone in an office or classroom. Staff may wear their own cloth masks or surgical masks will be provided. Staff will be provided with a face shield.
- To comply with California guidelines, all children in grades 3-8 must wear a face covering unless exempt.
- To comply with California guidelines, all children in grades Kindergarten through 2 will be strongly encouraged but not be mandated to wear a face covering. A face shield is an acceptable alternative for children in this cohort who cannot wear a face mask properly.



05

CHECKING FOR SIGNS + SYMPTOMS



Being vigilant about stopping the spread of the virus is critical to our ability to continue operations in an uninterrupted manner. CCS plans to begin the year with the following protocols in place:

SYMPTOM-FREE DECLARATION

All parents and/or students will be asked to declare if the student has displayed any of the following symptoms within the past 24 hours:

- Fever above 100.4° F or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

If yes to any of the above, students will be asked to stay home until symptom-free for 24 hours without the aid of medication.

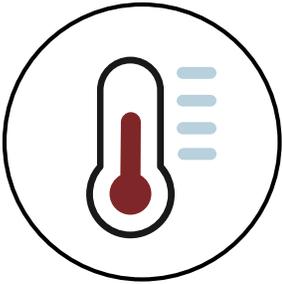
Staff will be asked to do a daily health check to acknowledge they are healthy and symptom free. They will have a temperature check upon arrival to campus each day. If a staff member becomes ill during the school day, he/she will be sent home immediately. The Middle School or Elementary Director will cover the class until a substitute can be arranged.

School faculty and staff will be tested periodically, as testing capacity permits and as practicable. The California Department of Public Health recommends, but does not require, routine testing for staff.



05

CHECKING FOR SIGNS + SYMPTOMS



TEMPERATURE CHECKS

Prior to 8 a.m., families will drop off their children in D4 to check in to the Before/After School Program. Staff will conduct a temperature check with a no-touch thermometer prior to the student being admitted. After 8 a.m., families will be asked to drop off their children via the car line ONLY. Families will not be permitted to park and walk their child in to campus. School personnel will conduct temperature checks for each student with a no-touch thermometer. Parents will be asked to drive to the front of the car line before their child exits the vehicle. Parents are to remain in the car at all times and will not be permitted to drive away until after their child's temperature has been checked.

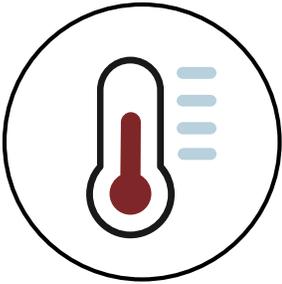
Per health department guidelines, anyone with a fever of 100.4° F or higher, a cough, or any COVID-19 symptoms will not be allowed to attend until symptom free for 24 hours without the aid of medication.

When a student is not feeling well at school, he/she should report to the teacher in charge of the class or activity. When necessary, the student will be sent to the office and parents notified as deemed appropriate. Students are to be picked up within 30 minutes after parents are notified that their child is ill. While waiting for the parent to come, sick students will wait in the designated sick room until the parent arrives. In the event that parents cannot be reached by phone, persons authorized on the emergency card will be contacted to pick the child up.



05

CHECKING FOR SIGNS + SYMPTOMS



STAY-AT-HOME POLICY

- All students and faculty are asked to stay home if they are not feeling well and to remain at home until symptom-free for 24 hours without the aid of medication.
- If a student or staff member presents with COVID-19 symptoms (e.g. fever, cough, loss of taste or smell, difficulty breathing), they will be sent home immediately and testing will be recommended. (See protocols in next section for more information.)
- Teachers who need to stay at home will have lessons prepared in advance. Substitute teachers will be utilized as needed.

06

PROTOCOLS FOR POSITIVE TESTS



If a student or staff member comes in close contact with a confirmed COVID-19 case, they will be sent home immediately, testing will be recommended, and they will be required to quarantine for 14 days from the last exposure. School community notification will be considered. Notification will be made to the Orange County Department of Public Health.

If a student or staff member are confirmed with COVID-19 infection, several steps will be taken:

- Notification of Orange County Department of Public Health
- Student or staff member will be excluded from school until proof of a negative test is provided.
- Identify students who were in contact with the infected person. Those who are identified will be required to quarantine for 14 days from the last exposure. Testing will be recommended.
- Additional disinfection and cleaning of classroom and primary spaces will be conducted the same day the school was notified.
- School community will be notified of a known case. If a student or staff member presents with COVID-19 symptoms and tests negative, they may return to school 3 days after the symptoms resolve.
- The privacy of any individual testing positive will be maintained in accordance with FERPA requirements. The CCS Head of School will be the main point of contact for Orange County Department of Public Health.



06

PROTOCOLS FOR POSITIVE TESTS



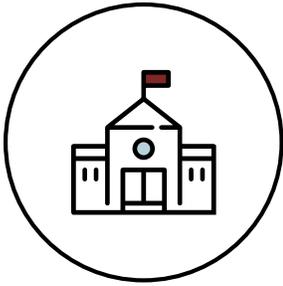
COVID-19 TESTING

- COVID-19 testing (symptomatic only) is available through the Orange County COVID-19 Testing Network (from community health centers that offer testing and care, even if you do not have health insurance). Information available [Here](#).
- COVID-19 testing is available at the Orange County COVID-19 Super Site for Orange County residents at no-cost for people who meet Public Health priorities for testing (symptomatic or close contacts) and cannot get a test through their medical provider (doctor). Information available [Here](#).
- COVID-19 testing is available for people with insurance [Here](#).
- COVID-19 Testing Locations Map. Information available [Here](#).



07

PARTIAL OR TOTAL CLOSURES



We intend to operate in a 100% on-site model for the entirety of the 2020-2021 school year. Concurrently, we will be offering an online learning program for those families who desire this method of instruction. Live, daily instruction will be provided to students who opt to receive instruction from home or those students who are unable to return to school due to illness. Student work will be assigned and submitted electronically.

School closure may be appropriate if multiple cases are confirmed in multiple classes or when at least 5 percent of the total number of teachers/student/staff are cases within a 14-day period.

We have an incredible team of teachers who are ready to make this year a truly excellent experience for our entire community. We look forward to partnering with you in “Sharpening Minds and Transforming Hearts,” and we will continue to update you on details as we monitor developments. We are praying for your family and we cannot wait to be together again this fall.



08

STAFF TRAINING + PARENT EDUCATION



All CCS faculty and staff will attend training the week prior to the start of school. They will receive instruction on the Reopening Guidelines which include:

- Healthy hygiene practices
- Cleaning protocols
- Distancing guidelines and movement of students throughout the campus
- The use of face coverings
- Checking for signs and symptoms of COVID-19
- Daily health screenings for faculty and staff
- Protocols for positive tests
- Plans for a switch to distance learning if needed

CCS teachers will receive training and instruction regarding our online learning program prior to the start of school.

CCS parents will be invited to attend a Parent Town Hall meeting via Zoom. CCS Head of School will provide an overview of our Reopening Guidelines. The Reopening Plan is posted to the school website at www.calvary.school and it was emailed to all enrolled families on July 21, 2020. A revised and updated plan will be emailed to all enrolled families by Friday, August 14, 2020.